

National Aeronautics and Space Administration  
Headquarters  
Washington, DC 20546-0001



September 1, 2011

Reply to Attn of: Office of Small Business Programs

Mr. Robert Rashford  
President  
Genesis Engineering Solutions, Inc.  
4501 Boston Way  
Lanham, MD 20706

Dear Mr. Rashford:

Congratulations! Genesis Engineering Solutions, Inc. has been selected as a recipient of the 2011 NASA Small Business Industry Award (SBIA) on behalf of NASA's Goddard Space Flight Center as the Small Business Prime Contractor of the Year. The Agency's Office of Small Business Programs (OSBP) appreciates the ongoing efforts of companies like yours that work with NASA and makes significant contributions to the Agency's small business program.

I would personally like to invite you to attend the 4<sup>th</sup> Annual NASA Small Business Symposium and Awards Ceremony to accept this award from Administrator Charles F. Bolden, Jr. on November 3, 2011, at the Hyatt Dulles located at 2300 Dulles Corner Boulevard in Herndon, Virginia 20171. As a Center-level SBIA winner, your company will be considered a candidate for the Agency-level SBIA, which will be also announced during the awards ceremony.

This event provides opportunities for small businesses to network and learn about NASA programs and initiatives, while recognizing outstanding individuals and companies that support NASA in achieving its mission. In addition, attendees and award winners will hear from NASA's Administrator and Associate Deputy Administrator, the Chief Scientist, the Associate Administrator for the Mission Support Directorate, and the Administrator of the U.S. Small Business Administration.

Pre-registration for the 4<sup>th</sup> Annual NASA Small Business Symposium and Awards Ceremony is required for all attendees and award winners at the nonrefundable fee of \$30.00 per person. Register online at <http://www.osbp.nasa.gov>. Prior to the event, on Wednesday, November 2<sup>nd</sup> from 1:00pm to 5:00pm companies may sign-up for one-on-one matchmaking sessions with NASA small business specialists and other agency program offices. A room block has been established at the Hyatt Dulles for this event. Please visit OSBP's website for more information.

Please forward the following information to Patrick Merkel at [PMerkel@aetherquest.com](mailto:PMerkel@aetherquest.com), no later than September 16, 2011:

- Company Profile: 400 words maximum (or 2,900 characters with spaces) for inclusion in the program book. The profile should reflect relevant company qualifications, and achievements relative to the small business area.
- Company Logo: Format: TIFF or JPG. Resolution: minimum 300 dpi and at least 3"x 3" for its longest dimension (900 x 900 pixels). Color Format: CMYK or RGB. Images downloaded from a website are unacceptable for printing processes.

Attached is the draft agenda for your information. Again, congratulations and thank you for your support of the small business program at NASA.

Sincerely,



Glenn A. Delgado  
Associate Administrator

Enclosure

cc:

GSFC/Center Director/Mr. Strain  
GSFC/Small Business Specialist/Ms. Haase  
GSFC/Procurement Officer/Ms. Burr  
GSFC/Nominator/Ms. River